



Junior Development Program

Cancellation, Makeup & Transportation Policies

Cancellation Policies

- TCR THE CLUB OF RIVERDALE programs are for the full session and no refunds will be given for withdrawals or absences.
- Management may approve refunds or Club credits for the following reasons:
 - Proof of relocation over 25 miles away from the Club.
 - Proof of illness that does not allow participation in the chosen activity for more than 6 months.

Make-up Policies

- TCR THE CLUB OF RIVERDALE DOES NOT GUARANTEE MAKE-UPS FOR CLASSES MISSED BY THE PARTICIPANT and any make-up authorized must be completed before the end of the program's session.
- To request a make-up, kindly e-mail makeups@tcr-nyc.com
- A student may request a maximum of 5 makeup classes in a year.
- Please make every attempt to give advanced notice of an upcoming absence where possible. This is the only way our generous make-up policy works as it gives other students the best chances for a make-ups.
- Advance notice of 48 hours or more for an upcoming absence receives priority.
- Notices of 24 hours or less do not receive make-ups unless approved by management.
- No-shows do not receive make-ups.
- Make-ups will not be scheduled before the third week of the program, to allow for our students to become acclimated to their classes and adjustments to be made, without the addition of students being inserted for make-ups.
- Please understand that we cannot properly or professionally provide you with a make-up, either in person or over the phone. The task takes time and requires focus, and the best way to do such is by email to makeups@tcr-nyc.com.

Transportation Policies

Transportation Request & Changes: We will do our best to meet your transportation request and changes. Transportation requests and changes must be made 48 in advance, excluding weekends. Request with less than 48-hour notification is considered late and may not be granted. If granted, you will be charged a \$35 late request/change fee.